



DIMITRI HOUSE

## VOLUNTEERING OVERVIEW

Dimitri House is a non-profit organization built upon the belief that every human being has immeasurable value. We serve those in need in the Rochester community by offering a range of programs including food, supportive housing and services that help them on their journey toward self-sufficiency.

Dimitri House is operated by a team of two staff, a board of directors, and over 40 volunteers. Below is a description of our programs and volunteer opportunities. If you are interested in becoming a volunteer, fill out and return our brief volunteer application on-line and a staff member will be in touch with you to arrange an interview. Volunteers must be 18 years or older to work independently - special considerations may be made for minors with adequate supervision.

### **DROP-IN LUNCH PROGRAM**

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**Drop-In serves adults (18 years and older) on Tuesdays, Wednesdays, and Thursdays from 12:00-3:00 pm each week.**

#### **Cooks (10:00 am – 1:00 pm)**

Cooks at Dimitri House can prepare healthy, hot meals for approximately 15-25 people. Cooks have flexible hours if the meal is prepped for serving no later than 12:00 pm. We encourage our cooks to use their creative culinary skills since menus will vary and are dependent upon the food available.

#### **Servers (12:00 pm – 3:00 pm)**

Servers should arrive no later than 11:55am to serve the meal prepared by the cooks. Servers are responsible for packaging the meal, wrapping silverware, providing beverages. Servers also ensure kitchen and dining area cleanup at end of shift, including washing cookware, bakeware and utensils, packaging leftovers.

### **EMERGENCY FOOD CUPBOARD (EFC)**

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**Volunteers are needed Mondays, Wednesdays, Thursdays and Fridays from 9:15 am-12:00 pm. The food cupboard is closed on Tuesdays.**

Our food cupboard provides a three-day supply of groceries to eligible clients in Monroe County once every 30 days by appointment only. Volunteers answer the door, welcome clients, and record appointments in the client's file and the food distribution report. Volunteers prepare food bags to hand out to clients by using our "Client Choice" Program. Food cupboard volunteers also help to keep a well-stocked and neat pantry, assist with deliveries, and rotate fresh food items.

### **OFFICE**

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**The office is open Monday through Friday from 9:00 am-1:00 pm and 1:00 pm-5:00pm.**

Office volunteers work in the upstairs office to provide administrative support to full-time staff. They help with filing, answering phones, scheduling appointments for clients, and doing laundry. Office volunteers are occasionally asked to assist in the food cupboard, prepare mailings, and help with special events.

## LIFE SKILLS MENTOR

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### Hours Vary

A life skills Mentor provides support and rehabilitative duties for people who have recently moved in permanent supportive housing after experiencing chronic homelessness. You are responsible for helping your tenant find solutions for performing daily tasks and functions that may be currently difficult for them. Including but not limited to grocery shopping, cooking, budgeting, household maintenance, and advocacy. Variable hours and days of the week, maybe short-term or long-term pending progress of tenant.

## SUNDRY SERVICES

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There are often a variety of other miscellaneous and one-time volunteer opportunities that do not fall under one of our established programs. For example, deep cleaning the kitchen and all appliances, painting projects, putting together care packages, organizing the linen closet, assisting with special events or fundraisers, etc. On your Volunteer Application be sure to specify any special skills, talents, or interests you may have so we can better match you up with a volunteer opportunity.

## TO BECOME A DIMITRI HOUSE VOLUNTEER

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- Complete Volunteer Application on-line.
- **After submitting the Volunteer Application, all prospective volunteers are required to meet with either the Executive Director or the Program Coordinator for a brief interview and orientation prior to doing any volunteer work at Dimitri House.**
- All other volunteers: Once approved to start, you will be scheduled by the Program Coordinator.
- \*Because of recent concerns with COVID-19, we are asking all volunteers to be vaccinated, be willing to wear masks and participate in all necessary precautions! \*